EdPolicyWorks at the University of Virginia is seeking a Research Specialist Senior that will have the opportunity to collaborate with senior education policy Faculty and researchers and take a leadership role in large-scale, complex research studies. Our projects aim to advance educational and economic opportunity for socioeconomically-disadvantaged individuals, from birth through the workforce.

EdPolicyWorks is a joint collaboration between the Curry School of Education and Human Development and the Frank Batten School of Leadership and Public Policy which seeks to bring together researchers from across the University of Virginia and the State to focus on important questions of educational policy. This Research Specialist Senior will work with leaders in the fields of education policy to conduct and lead rigorous, quantitative research that will directly inform policy issues ranging from early childhood education, K-12 education reforms, college access, and workforce supports.

Ideal candidates will have strong expertise in their research field. The Research Specialist Senior may have the opportunity to:

1. Work on a variety of projects that involve agencies like the Virginia Department of Education, the Virginia Community College Systems, the Louisiana Department of Education and more.
2. Collaborate with researchers in the fields of education policy to conduct rigorous, quantitative research that will directly inform pressing policy issues ranging from early childhood education, K-12 education reforms, college access, and workforce supports.
3. Play a leadership role in multiple phases of the research process which could include:
   - Reviewing and synthesizing academic and policy research literature
   - Coordinating large scale data collection or data management efforts
   - Designing and performing detailed and complex data analyses
   - Utilizing new, cutting-edge or data science methods, such as machine learning algorithms, PDF and web-scrapping, and data visualization.
   - Conducting rigorous impact analysis to evaluate the effectiveness of interventions
   - Authoring or co-authoring academic papers and policy memos detailing the results of the project
4. Collaborate with other researchers on long-range plans for projects and programs, acting as expert in specialized areas.
5. With team, contribute to proposals aimed at securing research funding
6. Build and maintain partner relationships, and communicating results to a variety of technical and non-technical audiences.
7. May supervise exempt and non-exempt research and support personnel and/or student workers as needed.
8. In addition to the above job responsibilities, other duties may be assigned.

The ideal candidate will have:

- Strong and established interest in early childhood, k-12, higher education, or workforce policy issues.
- The ability to take initiative, work independently, and effectively manage one’s own time.
- Strong experience working in teams and with multiple researchers.
- Established experience supervising others.
- Excellent organizational skills and the ability to work across multiple projects at the same time.
- Strong written, verbal, and interpersonal communication skills.
- Strong coding skills in Stata or a related program with the ability to mentor/teach others.
MINIMUM REQUIREMENTS
Education: Master’s or Ph.D. in relevant field.
Experience: 5 years of specialized experience conducting rigorous quantitative research, including analytical and coding work. Ph.D degree may be considered in lieu of experience.
Licensure: None.

PREFERRED REQUIREMENTS
Education: A doctoral degree in relevant field.
Experience: 5+ years of experience conducting rigorous research. Experience collaborating with a diverse group of stakeholders including policy makers and practitioners. Experience supervising project teams. Experience writing for diverse audiences.

PHYSICAL DEMANDS
This is primarily a sedentary job involving extensive use of desktop computers. The job does occasionally require walking to attend meetings, and programs.

Position Compensation Range: $60,000 - $80,000 Annually

"Please note that this is a restricted position and continuation beyond a year is dependent upon the availability of funding and satisfactory performance."

TO APPLY
PROCESS FOR INTERNAL UVA APPLICANTS: Please apply through your Workday Home page, search “Find Jobs”, and search for EdPolicyWorks Research Specialist Senior. Complete an application online and attach a cover letter, CV/resume, and contact information for three references (name, email address, telephone number, and address).
PROCESS FOR EXTERNAL UVA APPLICANTS: Please visit UVA job board Workday, complete the application and attach a cover letter, resume/CV, writing sample, and three references (name, email address, telephone number, and address). This position is open until filled.

For questions about this position or the application process, or for nominations and/or recommendations, please contact Bethany Case, Academic Recruiter, at bcase@virginia.edu.

In addition to this posting, our department has four other related openings available for your application. Should your qualifications align and the description piques your interest, we encourage you to apply to be considered in each pool. To preview and apply to these additional postings, visit the links below. If you are an internal UVA applicant please apply through your Workday Home page:

EdPolicyWorks Research Specialist
EdPolicyWorks Research Specialist Intermediate
EdPolicyWorks Post-Doctoral Associate
EdPolicyWorks Project Associate

If you are an internal UVA applicant, please apply through your Workday Home page, search “Find Jobs”, and search for the above job titles. Complete an application online and attach a cover letter, CV/resume, and contact information for three references (name, email address, telephone number, and address).

The University of Virginia, including the UVA Health System and the University Physician’s Group are fundamentally committed to the diversity of our faculty and staff. We believe diversity is excellence expressing itself through every person's perspectives and lived experiences. We are equal opportunity and affirmative action employers. All qualified applicants will receive consideration for employment without regard to age, color, disability, gender identity, marital status, national or ethnic origin, political affiliation, race, religion, sex (including pregnancy), sexual orientation, veteran status, and family medical or genetic information.