Undergraduate Transfer Credit Request Form for Fifth Year B/MT Students

Because B/MT students are allowed to complete their undergraduate studies (part of the dual degree program) during their fifth year when they are Curry graduate students, any requests to transfer credits during that year that apply to the undergraduate degree must be processed through the Curry Student Services Office (Ruffner 102).

Students should request pre-approval from the Teacher Ed Office prior to taking any course for which transfer credit will be requested. Check the transfer credit database (http://saz-webdmz.eservices.virginia.edu/asequivs/). If the course you wish to take is listed, enter the course and its equivalent below. If not listed, consult the Teacher Ed Office for guidance.

Transfers will only be accepted for coursework that serves as elective credit in the College. Curry cannot approve any transfers for coursework to be applied to College Area, Competency, or Major requirements.

The amount of credit is decided by the University of Virginia and may not correspond to that granted at the Host.

Part I.
Student Name ________________________________________ UVA Email/ID ___________________________
(please print)

Accredited host school from which credits are requested_________________________ ______________________

Semester in which course will be taken ___________________(Fall, Spring, Summer) ______________(Year)

<table>
<thead>
<tr>
<th>Mnemonic</th>
<th>Number</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ex. ECO</td>
<td>ex. 202</td>
<td>ex. Microeconomics</td>
<td>ex. 3</td>
</tr>
</tbody>
</table>

UVA equivalent transfer credit

<table>
<thead>
<tr>
<th>Mnemonic</th>
<th>Number</th>
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</tbody>
</table>

Pre-approval granted ____________________________ Date________________
(Teacher Ed Office Official)

Part II.
Attach an official transcript from the host school once a grade has been assigned and submit with this form to Ruffner 102.

________________________________________ Approved Deny ___________________
Academic Dean’s Representative (Ruffner 102) Date

FOR OFFICE USE ONLY:
SIS ID ____________________________ Date Added to SIS ____________ Initials ____________

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